OPTIONS FOR SURVIVORS OF
Sexual Assault, Dating/Intimate Partners Violence, Domestic Violence, Stalking

Remember that all emotional responses to sexual misconduct are normal. You may feel upset, very calm, or anything in between. Everyone copes differently. Resist the urge to blame yourself or think you should have done something differently. It is important to reach out to a friend you trust and utilize all available resources when you feel ready. You are not alone. We are here to help.

CRIMINAL REPORTING

It is your choice to report. Reporting to the police is always an option at any time, call 911.

It is best to report right away but if not reported immediately, the crime can still be reported later. Going to the police doesn’t commit you to taking the process further but getting assistance from the police does make it possible for action to be taken at a later date.

If you seek medical attention, the hospital is required by law to report any incident of a sexual offense to the San Francisco Police Department (SFPD). However, that does not require you to press formal charges at that time, but you can choose to at any point in the future.

Public Safety is obligated to forward any report to SFPD; however, a decision to press formal charges or to meet with SFPD is not required.

San Francisco District Attorney
Office’s Victim Services Division
850 Bryant Street, Room 320, SF, CA| (415) 553-9044
Sfdistrictattorney.org | victimservices@sfgov.org
SFDAA Office’s Victims Services Division primary goal is to help survivors through all steps of the process.

Services include:

- Providing crisis support and counseling
- Assisting with the state Victim Compensation Funds Program application to cover medical and mental health expenses
- Providing information about reporting, the criminal justice process, and case status
- Allocating accompaniment and escort during the court process
- Helping Victims represent their needs and interest, including in their victim impact statement
- Seeking restitution from the offender

USF Free and Confidential Support
USF Counseling and Psychological Services (CAPS)
Gilson Hall, Lower Level
(415) 422-6352

University Ministry (ask to speak to a clergy member)
Phelan Hall, Lower Level
(415) 422-4463

Other USF Resources
Title IX Coordinator
415-422-5330

USF Public Safety
24 hours emergency: 911
Emergency (415) 422-2911
Non-emergency (415) 422-4201

Community Resources
Rape Treatment Center
www.traumarecoverycenter.org
(415) 437-3000

SF W.A.R.
24 hr crisis line (415) 647-7273
sfwar.org

Community United Against Violence
(415) 333-4357
www.cuav.org
Serves lesbian, gay, bisexual, transgender, queer, and questioning communities

W.O.M.A.N. Inc.
24 hr crisis line (415) 864-4722
www.womaninc.org
Serving battered women in San Francisco and the larger Bay Area

More resources can be found at myusf.usfca.edu/title-ix
For survivors of sexual assault, relationship violence, and stalking there are reporting options available for you. You can hold the respondent accountable through the University only, through the criminal system via SFPD, or through both. This handout provides a brief description of each option.

**REPORTING TO USF CAMPUS ADMINISTRATION**

Anyone (including students, staff, faculty, visitors, or third parties) who wants to file a complaint regarding an alleged incident of sexual misconduct involving any member of the USF community should contact the Title IX Coordinator.

**Ways to report**

<table>
<thead>
<tr>
<th>Contact a Campus Title IX Officer</th>
<th>Report online</th>
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<tbody>
<tr>
<td>Title IX Coordinator</td>
<td>usfca.callistocampus.org</td>
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<tr>
<td>Leighia Fleming</td>
<td>Callisto, a third party online site</td>
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<tr>
<td><a href="mailto:lefleming@usfca.edu">lefleming@usfca.edu</a></td>
<td>offering additional sexual assault resources and reporting options</td>
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<tr>
<td>415-422-5330</td>
<td></td>
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Following receipt of notice or a complaint, the Title IX Coordinator (or designee) will promptly make an initial determination whether a policy violation has occurred and/or whether conflict resolution might be appropriate.

More information about administration procedures can be found at myusf.usfca.edu/title-ix/complaint

**Interim Measures**

The Title IX Coordinator (or designee) may provide interim remedies such as a no-contact order, housing relocation, and classroom accommodations during this process if they believe that contact will result in short or long-term effects of harassment, discrimination and/or retaliation against the survivor.

**SEEKING MEDICAL ATTENTION**

Even if you are undecided about making a report, it is recommended that you:

- Preserve evidence
  - physical evidence: clothing and sheets (in separate paper bags)
  - Other evidence: a voice messages, texts or emails.
- Take a forensic exam

Forensic exams are FREE at San Francisco General Hospital Rape Treatment Center located in the Emergency Department, (415) 437-3000.

- They can be perform as late as 5 days after the assault
- If performed with in 72 hours they can include HIV prevention medication and emergency contraception
- The hospital will not notify the University
Being accused of sexual misconduct in any form can be a confusing and stressful experience. There are campus resources available to answer your questions and offer you support through the process. You'll notice that if you are accused of sexual misconduct, you are referred to in the process as the "respondent". Under the Sexual Misconduct Policy, both the respondent and complainant have the right to a fair and equitable adjudication process.

Respondents to claims of sexual misconduct at the USF are all entitled to the following rights:

- To be treated with respect by University officials.
- To access campus support resources (such as Counseling & Psychological Services, clergy affiliated with the University, and University health services).
- To have an advisor during this process.
- To refuse to have an allegation resolved through conflict resolution procedures.
- To request and receive disability related reasonable accommodations
- To have complaints heard in substantial accordance with these procedures.
- To request reasonable accommodations to ensure equitable participation in meetings/hearings.
- To be informed of the outcome/resolution of the complaint and the rationale for the outcome, in writing.
- To be informed about how to appeal the outcome.
- To be provided a support person from USF if needed.

WHAT TO EXPECT NEXT

The university will conduct a fair and neutral process for cases of sexual misconduct within 60 business days. Questions concerning these procedures can be addressed to the Title IX Coordinator.

Any member of the University community who is reported to have committed act(s) of sexual misconduct may be subject to disciplinary action and/or criminal charges. University disciplinary action may occur whether or not criminal charges are filed.

Non-retaliation policy

It is a violation of University policy to retaliate in any way against students or employees because they have raised allegations of sexual or other discriminatory harassment. Person(s) against whom the complaint is lodged also bear a responsibility to abstain from retaliatory behavior toward the complainant(s) and/or any individual participating in the investigation.
OPTIONS FOR RESPONDENT
Sexual Assault, Dating/Intimate Partners Violence, Domestic Violence, Stalking

Adjudicatory Concerns
If you have concerns about the investigation process, you may speak with the Title IX Coordinator who will respond to these questions. In addition, you may wish to have an advisor accompany you to your meetings with the investigator. You may elect to involve legal counsel as an advisor, but they are not permitted to act in a legal capacity during interviews and other meetings that the university has with persons involved.
Respondents will be interviewed and will have the opportunity to fully describe their experiences to the coordinator. If there is evidence to establish that you have been falsely accused, that will be considered in the investigation.
In order to clearly articulate your experience to the investigator, it is suggested that you:

- Write down as many details as possible about the events that transpired, whether or not you consider them to be important.
- Compile a list of possible witnesses who can lend credibility to your statement.
- Provide any evidence (text messages, pictures, etc.

My Friend is a Respondent
If a friend or someone you know is ALLEGED to have violated the sexual misconduct policy, it is likely that you have questions and may be struggling to understand what has happened.
Ways you can help your friend through this experience:

- Direct your friend to resources. Helping your friend access these resources is a step you can take to provide support and be honest about how much support you can provide.
- Be available to listen in a non-judgmental manner. They may not feel comfortable talking about the matter, but let your friend know you will listen.
- Let your friend make the ultimate decision about what to do.
- Realize that you may also be affected, and seek counseling if necessary.

Remember, being a good friend does NOT mean:

- Approving of your friend’s actions and/or choices. You can help your friend without making a judgment as to whether or not an act of sexual misconduct occurred. Determining if a crime or policy violation took place is the responsibility of the legal system and/or campus administrators.
- Telling your friend what to do.
- Blaming the student who has brought the complaint.
- Telling others about what might have happened and violating their confidentiality and trust.

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The Respondent Support Services person is not:
1. An advocate on behalf of the respondent.
2. A confidential resource.
3. A provider of legal advice.
4. An investigator or adjudicator in the student conduct process.

Role of Advisor
The advisor may consult with the advisee quietly or in writing, or outside the meeting during breaks, but may not speak on behalf of the advisee to the investigators.