

# ROOMMATE AGREEMENT

## Instructions

Roommates should get together within one week of move-in to read, discuss, and complete the agreement. The roommates should meet to discuss their opinions and work out any differences so that a single agreement is completed and signed.

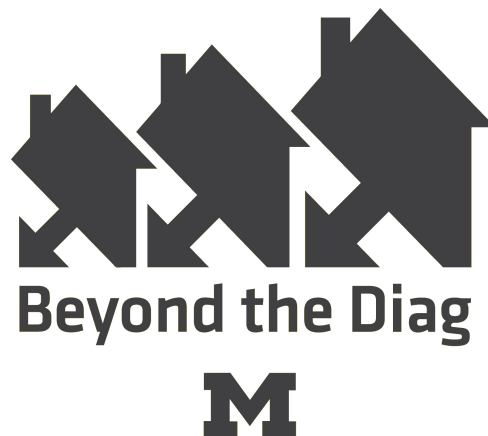
Attach a copy of the rental lease agreement and landlord's house rules to this roommate agreement. Place it in a common space like on the refrigerator or in a drawer.

Each roommate should get a copy of the signed agreement.

Every person living in the rental unit should be included in the agreement. It is not necessary to provide your landlord or Beyond the Diag, with a copy of your roommate agreement.

If roommates have problems carrying out their agreement, they should reconvene as soon as possible to discuss concerns and/or modify the agreement. If problems persist, you are encouraged to contact Beyond the Diag (734-764-7420) for assistance in achieving a resolution.

The Office of Student Conflict Resolution can also provide assistance (734-936-6308).



# ROOMMATE AGREEMENT

We have signed a lease/rental agreement on this date: \_\_\_\_\_ for the following address:

\_\_\_\_\_.

We hope to make certain that responsibilities of renting will be shared equally by all roommates. It is for this reason that we are signing this agreement.

## ROOMMATES

The roommates living at the above address are: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_.

## TERMS

This agreement shall remain in effect from \_\_\_\_\_ to \_\_\_\_\_.

Under a month-to-month tenancy, each roommate must give the other roommate(s) and landlord thirty days written and/or oral notice in advance, if the roommate will be moving out before the date shown above. The roommate may leave if a substitute roommate is found and is acceptable to the remaining roommate(s) and the landlord. Each roommate will be primarily responsible for his/her own replacement tenant.

Under a lease agreement, the departing roommate will be responsible for upholding the lease agreement until, and possibly after a replacement or subletter is found.

The landlord should be notified of any pending roommate switch, so that proper arrangements can be made. The departing roommate will be responsible for his/her own original portion of the rent, unless other arrangements are made in a written agreement with the roommate(s) and landlord.

## DEPOSIT

The roommate(s) have paid a security deposit of \_\_\_\_\_.

List the amount each roommate has paid: \_\_\_\_\_

\_\_\_\_\_.

Each roommate is responsible for charges associated with the damages he/she or his/her guest(s) cause. If the cause cannot be determined, then the roommates will split the cost of damages equally.

## RENT

Each roommate will pay the following rent: \_\_\_\_\_

\_\_\_\_\_.

Amounts may not be equal. The rent shall be paid on the \_\_\_\_\_ day of each month.

**Please have all roommates initial below:**

## ***UTILITIES***

Depending on how your utilities are set up, you may need to have an account for a certain utility, which will be payed by you, and not the landlord. In other scenarios, some or all of your utilities may be billed through your landlord. Check with your landlord and fill in the information below. Be sure to include how the bills will be split among roommates, or whether the roommates will each be assigned a specific bill.

### ***Gas***

Account in Name of:

How bill is shared:

Roommate responsible for payment:

Account information:

### ***Water***

Account in Name of:

How bill is shared:

Roommate responsible for payment:

Account information:

### ***Electricity***

Account in Name of:

How bill is shared:

Roommate responsible for payment:

Account information:

### ***TV & Internet***

Account in Name of:

How bill is shared:

Roommate responsible for payment:

Account information:

### ***Garbage***

Account in Name of:

How bill is shared:

Roommate responsible for payment:

Account information:

***Additional Utility Terms or Information:***

***Please have all roommates initial below:***

## ***ADDITIONAL TERMS***

Please fill in your agreement for the following terms. These items have been known to cause conflict between roommates. If you foresee any other items to be potential issues, please add them on this sheet or attach a separate sheet with the agreement.

### ***PERSONAL PROPERTY***

All roommates agree to refrain from borrowing roommate's personal items without prior approval. Exceptions to this should be clearly stated, with the roommates reserving the right to change their minds about the sharing of their items. Property that is borrowed will be used respectfully and returned in the same condition. If damage is done to personal property, the roommate responsible for damage will be held liable.

### ***PETS***

Depending on whether pets are permitted under the lease, determine the responsibilities of the pet owner(s).

### ***HOUSEHOLD SUPPLIES***

It's often helpful to keep a ledger of all supplies purchased by roommates. This includes things such as paper towels, toilet paper, cleaning fluids, dish detergent, foil, trash bags, scrub brushes, and any other goods needed for the home which will be shared by all roommates. If certain household items are not to be shared, specify below.

### ***FOOD, GROCERIES, KITCHEN USE AND CLEAN-UP***

Determine whether food expenses will be shared or purchased individually. Also, determine expectations for kitchen clean-up and regular cleaning responsibilities. It's often helpful to make a schedule of cleaning duties.

***Please have all roommates initial below:***

### ***CLEANING AND YARDWORK***

Come to an agreement or schedule on the responsibilities of cleaning and maintaining the premises. This includes dusting, vaccuming, emptying trash, mopping/waxing floors, cleaning bathrooms, and yardwork.

### ***GUESTS***

*Over Night Guests*

*Behavior of Guests*

*Parties*

### ***QUIET HOURS FOR STUDYING AND SLEEP***

### ***USE OF SOUND SYSTEM, SPEAKERS***

***Please have all roommates initial below:***

## SHARED AREAS

**PARKING**

## SMOKING/ALCOHOL/DRUGS

## ***DISPUTE RESOLUTION***

Roommates agree to discuss unresolved roommate problems with an advisor at the Dean of Students Office or Office of Student Conflict Resolution. Any roommate may initiate this process, which includes consultation. All roommates agree to make a good faith effort to discuss/obtain a resolution prior to taking any legal action.

### ***SIGNATURES OF ROOMMATES***

PRINT \_\_\_\_\_ SIGN \_\_\_\_\_ DATE \_\_\_\_\_

PRINT \_\_\_\_\_ SIGN \_\_\_\_\_ DATE \_\_\_\_\_

PRINT \_\_\_\_\_ SIGN \_\_\_\_\_ DATE \_\_\_\_\_

PRINT \_\_\_\_\_ SIGN \_\_\_\_\_ DATE \_\_\_\_\_

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PRINT \_\_\_\_\_ SIGN \_\_\_\_\_ DATE \_\_\_\_\_

PRINT \_\_\_\_\_ SIGN \_\_\_\_\_ DATE \_\_\_\_\_